

Government of the People's Republic of Bangladesh  
Security Services Division, Ministry of Home Affairs  
Department of Narcotics Control  
Head Office  
41 Segunbagicha, Dhaka-1000.  
Website: [www.dnc.gov.bd](http://www.dnc.gov.bd)

Memo No: 58.02.0000.006.08.012.23.4115

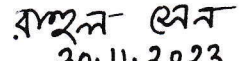
Date: 30/11/2023

Office order

Md. Saiful Islam, Office Assistant Cum-Computer Typist, Department of Narcotics Control, Head Office, Dhaka has been granted earned leave as ex-Bangladesh leave for travelling to India for Medical treatment from 01/12/2023 to 30/12/2023 or for 30 (Thirty) days (including transit and travel time) from the date of commencement of leave. This leave is granted under the following terms and condition:

- (a) He will draw his pay and allowances in local currency. No part of it should be drawn in Foreign currency;
- (b) All related expenses of travelling will be borne by him.
- (c) The provision of Rule 34 of Appendix viii of BSR (part-1) is applicable for this approval.

02. This order is issued with the approval of competent authority.

  
30.11.2023  
(Rahul Sen)

Assistant Director (Common Service)

Phone: 01404072025

E-mail: [adcs@dnc.gov.bd](mailto:adcs@dnc.gov.bd)

A copy has been sent for kind notice/necessary action (not in order of seniority):

01. Director (Administration/Operations/Treatment & Rehabilitation/Preventive Education), Department of Narcotics Control, Head Office, Dhaka.
02. Chief Accounts and Finance Officer, Ministry of Home Affairs, CGA Bhaban, Segunbagicha, Dhaka.
03. Programmer, Department of Narcotics Control, Head Office, Dhaka (Requested for publication on website).
04. Assistant Director (Administration), Department of Narcotics Control, Head Office, Dhaka (copy to be kept in personal documents Requested).
05. Staff Officer to DG (for the kind information of the Director General).
06. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Cantonment Rail Station, Dhaka.
08. Md. Saiful Islam, Office Assistant Cum-Computer Typist, Department of Narcotics Control, Head Office, Dhaka.
09. Personal Assistant to the Additional Director General (for the kind information of the Additional Director General).
10. Office copy.