Government of the People's Republic of Bangladesh Security Services Division, Ministry of Home Affairs Department of Narcotics Control Head Office

41 Segunbagicha, Dhaka-1000. Website: www.dnc.gov.bd

Memo No: 58.02.0000.006.08.012.23-04

Date: 01/01/2024

Office order

Md. Abu Javed, Office Assistant Cum-Computer Typist, Department of Narcotics Control, Head Office, Dhaka has been granted earned leave as ex-Bangladesh leave for travelling to India for Medical treatment from 15/01/2024 to 30/01/2024 or for 15 (fifteen) days (including transit and travel time) from the date of commencement of leave. This leave is granted under the following terms and condition:

(a) He will draw his pay and allowances in local currency. No part of it should be drawn in Foreign currency;

(b) All related expenses of travelling will be borne by him.

- (c) Md. Abu Javed's spouse Chamely Akter will accompany him during the travel in India. (d) The provision of Rule 34'of Appendix viii of BSR (part-1) is applicable for this approval.
- 02. This order is issued with the approval of competent authority.

201.01.2024 (Rahul Sen)

Assistant Director (Common Service)

Phone: 01404072025 E-mail: adcs@dnc.gov.bd

A copy has been sent for kind notice/necessary action (not in order of seniority):

01. Director (Administration/Operations/Treatment & Rehabilitation/Preventive Education), Department of Narcotics Control, Head Office, Dhaka.

02. Chief Accounts and Finance Officer, Ministry of Home Affairs, CGA Bhaban, Segunbagicha, Dhaka.

O3. Programmer, Department of Narcotics Control, Head Office, Dhaka (Requested for publication on website).

04. Assistant Director (Administration), Department of Narcotics Control, Head Office, Dhaka (copy to be kept in personal documents Requested).

05. Staff Officer to DG (for the kind information of the Director General).

06. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka.

07. Immigration Officer, Benapole Land Port/Darshan Land Port.

08. Md. Abu Javed, Office Assistant Cum-Computer Typist, Department of Narcotics Control, Head Office, Dhaka.

09. Personal Assistant to the Additional Director General (for the kind information of the Additional Director General).

10. Office copy.